

UNITED STATES DEPARTMENT OF AGRICULTURE
 AGRICULTURAL RESEARCH ADMINISTRATION
 BUREAU OF AGRICULTURAL AND INDUSTRIAL CHEMISTRY
 Washington 25, D. C.

March 28, 1949.

To: All Bureau Employees
 From: Henry A. Donovan, Chairman, Suggestion Awards Committee
 Subject: Employees Suggestion Program

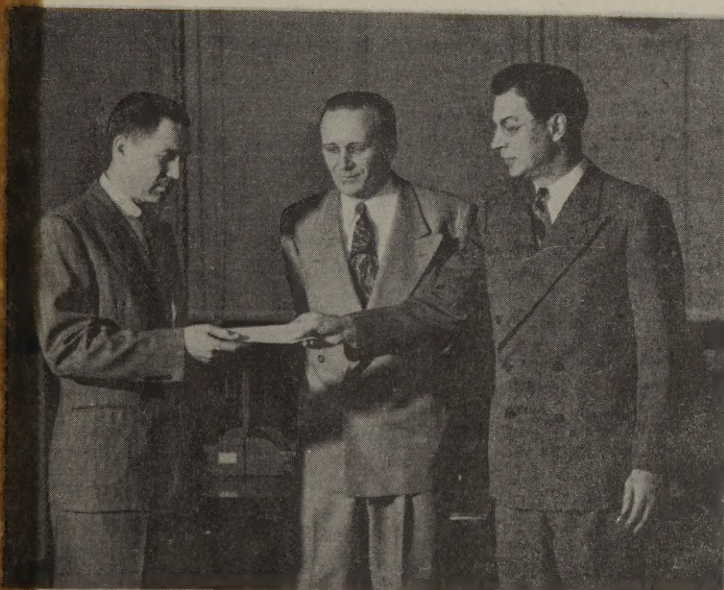
PRESENTATION OF BUREAU'S FIRST CASH AWARD

A cash award of \$10.00 was made to Mr. Edward A. Connor and Mrs. Betty D. Monroe of the Eastern Regional Research Laboratory for their participation in a suggestion submitted jointly by these employees and Mr. Paul K. Knierim who was not eligible for the award. The Management Improvement Report which they submitted described a procedure for the perpetual audit of the annual and sick leave records. The details of this procedure were circulated to the other three regional research laboratories of the Bureau and it was immediately adopted in full in one of the laboratories and is used in a modified form in the other two.



DR. C. E. REHBERG RECEIVES BUREAU CHIEF'S
 COMMENDATION FOR VALUABLE SUGGESTION.

Dr. Hilbert made the presentation of the check in the cash award of \$100 to Dr. C. E. Rehberg of the staff of the Eastern Regional Research Laboratory for his suggestion that the Bureau institute a program of furnishing safety glasses to laboratory employees. The protection of the eyes of employees through the use of individually fitted glasses which can be worn throughout the day without discomfort is considered one of the most important steps taken by the Bureau in its program for the protection of the health and welfare of its employees. The use of these glasses has already been credited with the prevention of two serious eye injuries. Undoubtedly, the benefits of this program to the research work of the Bureau will be perpetual. Furthermore, the clarification of the Bureau's authority to provide this protection which resulted from this suggestion should permit Department-wide adoption of this safety measure wherever similar conditions exist.



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